

OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date:	14 th February 2019	Ref No:	DN385638
Type of Operational Decision:			
Executive Decision	<input checked="checked" type="checkbox"/>	Council Decision	<input type="checkbox"/>
Status: For Publication			
Title/Subject matter: The Provision of the Finchy Park Play Area Improvements			
Budget/Strategy/Policy/Compliance – Is the decision:			
(i)	within an Approved Budget		Yes
(ii)	not in conflict with Council Policy		Yes
(iii)	not raising new issues of Policy		Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]			No

Details of Operational Decision Taken [with reasons]:

Consideration was given to the option of completing this works / project 'In-House' and utilising the council's own limited resources.

However the council does not retain the resources / capacity, experience and specialist plant and machinery required to undertake such a project.

Therefore an opportunity inviting qualified 'Economic Operators' to Tender was placed on the procurement portal, The Chest in accordance with Contract Procedure Rule 4.1 with 4 organisations submitting bids by the required closing date.

The 4 on time submissions were from the following providers:

Kaberry Construction
BSK Landscapes
Groundwork Landscapes Ltd
Draxeda Construction



Following evaluation and scoring of the submitted tenders it is recommended that:

Draxeda Construction
is accepted as the supplier providing best overall value to the Council.

Please Note:

The project will be managed by Dave Nicholls who earns Grounds Maintenance a 15% fee.

Please the attached supporting document for further details.

Decision taken by:	Signature:	Date:
Assistant Director - Operations		28 th Feb 19
Interim Executive Director		11/03/19

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**